

The logo for Prodware, featuring the word "prodware" in white lowercase letters on a black background, with a blue stylized "P" icon to the right. The logo is positioned in the top-left corner of a graphic that consists of a black triangle and a blue arrow pointing towards the bottom-right.

prodware⁺

Free Fields accelerator for Microsoft Dynamics 365 Business Central USER GUIDE



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This user document is valid for the Free Fields Accelerator *version 1.0* based on Microsoft Dynamics 365 Business Central

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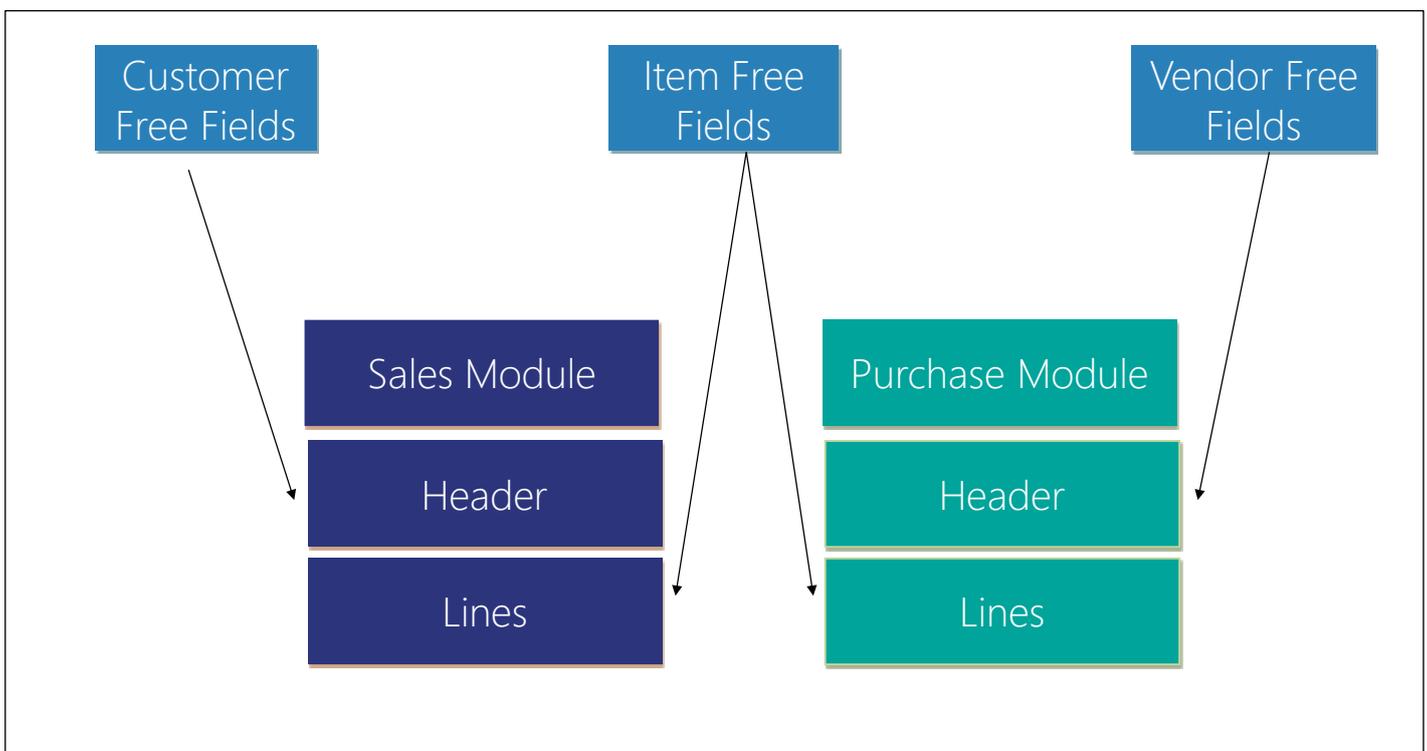
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1 General information

1.1 Application description

Free Fields is an Accelerator (extension) designed for Microsoft Dynamics 365 Business Central that allows the organization to customize and create different types of new fields; Item, Vendor and customer data and propagate them to sales and purchase documents.

Additional fields can be allowed on basic data and these fields will then be propagated and displayed on sales and purchase documents for statistical information.



Free fields linked to customers and vendors are available in the sales documents header and purchase documents header. Free fields linked to items are visible in the sale / purchase lines in all corresponding documents:

Basic Data:

- > Items
- > Vendors
- > Customers

Sales Documents:

- > Blanket Sales Order

- > Sales Quote
- > Sales Order
- > Sales Invoice
- > Sales Credit Memo
- > Sales return order
- > Sales quote archives
- > Sales order archives
- > Sales return archives
- > Posted sales invoice
- > Posted sales credit memo
- > Posted return receipt
- > Posted sales shipment

Purchase Documents:

- > Blanket Purchase Order
- > Purchase Quote
- > Purchase Order
- > Purchase Invoice
- > Purchase Credit Memo
- > Purchase return order
- > Purchase quote archives
- > Purchase order archives
- > Purchase return archives
- > Posted Purchase invoice
- > Posted Purchase credit memo
- > Posted return shipment
- > Posted Purchase receipt

1.2 Package content

Free Fields package should contain the following files:

- Binaries application package: (where x.x.x.x represents application version)
Market Place Prodware Prodware - Free Fields x.x.x.x.app

- Translations included in application package file :
 - English : en-US
 - French : fr-FR

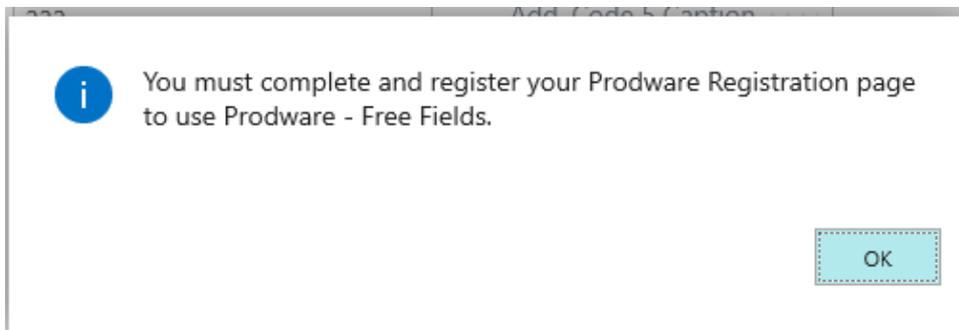
User Guide: *This document*

1.3 First launch

Important: All following actions that are needed to register to Prodware license system must be done using administrator level access. Connect to your Dynamics 365 Business Central system using a login with all necessary permissions (SUPER).

1.3.1 Registration to the Prodware License system

The first time you use some functionalities of this accelerator you may encounter a message like this one:



You must register and activate a trial license to continue testing the accelerator.

First, ensure that Prodware – Internal Library configuration allows httpClient connections. From Extension management, configure the application.

TELL ME WHAT YOU WANT TO DO



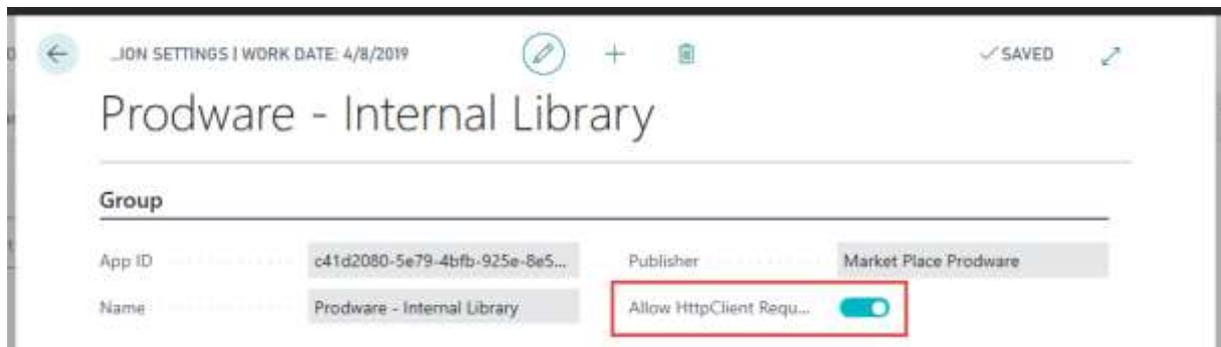
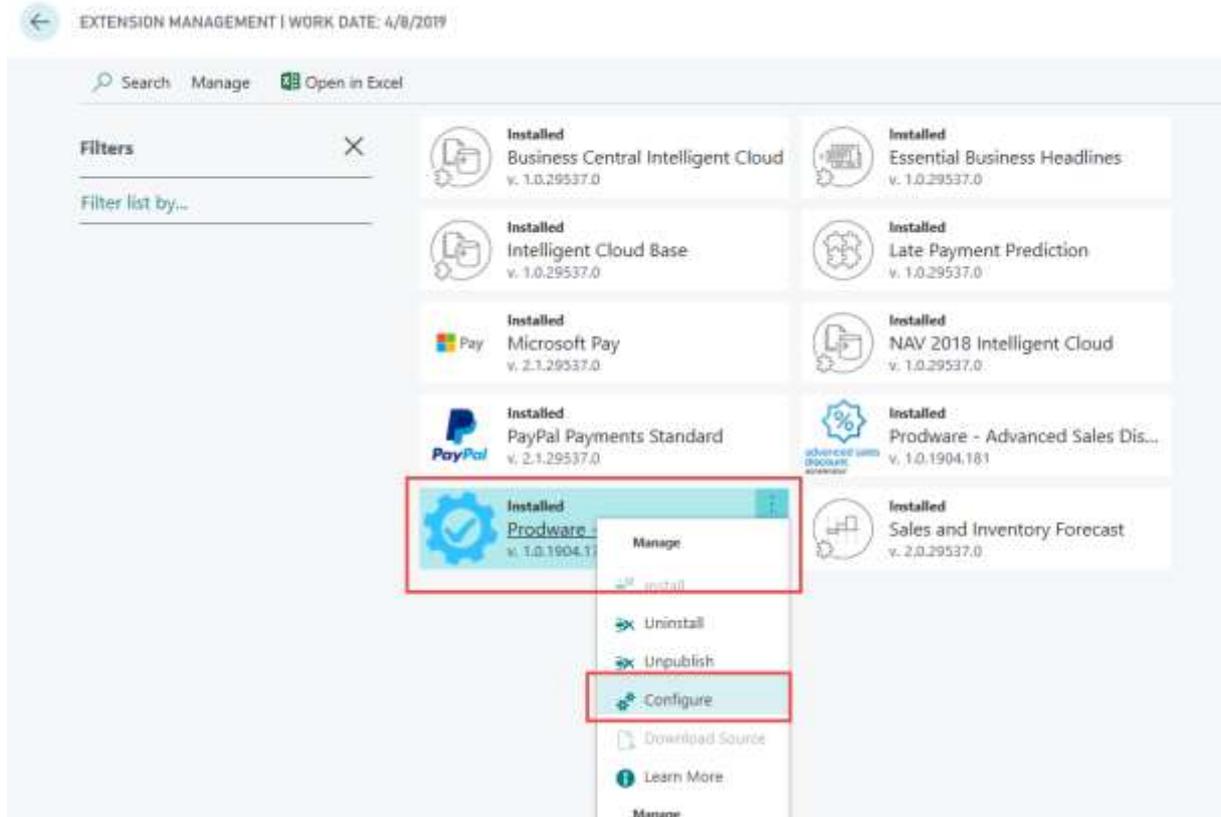
extension management



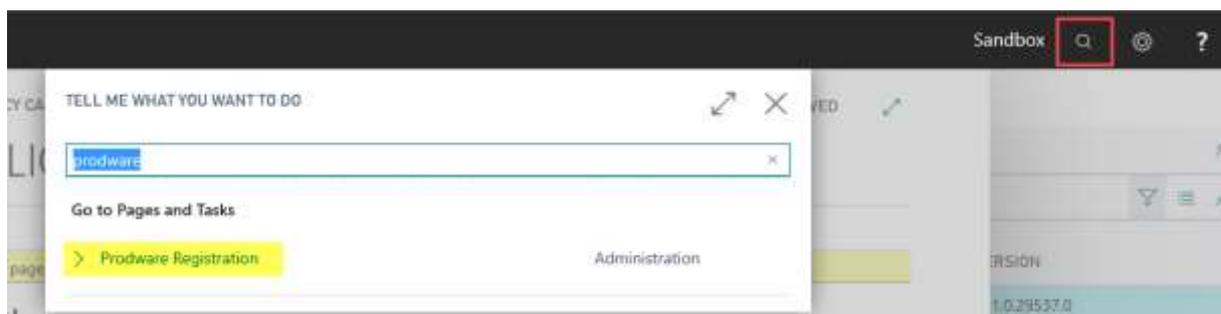
Go to Pages and Tasks

> Extension Management

Administration



Then search from "Tell me what you want..." Dynamics 365 Business Central functionality for Prodware Registration:



Then complete all mandatory information or copy it from your company information.

Use “Apply Company Information” to select a company and copy all corresponding information to registration page.

Use “Apply Administrator Information” to select a user and copy their full name and contact email to administrator’s information.

The screenshot shows the 'Prodware Registration' form. At the top, there are navigation icons (back, edit, add, delete) and a 'SAVED' status indicator. Below the title, there are tabs for 'Registration', 'License', 'Actions', 'Navigate', and 'Fewer options'. Three main actions are visible: 'Apply Company Information' (highlighted in yellow), 'Apply Administrator Information' (highlighted in green), and 'Register'. The form is divided into three sections: 'Company', 'Administrator', and 'Registration'. Each section has a 'Show more' link. The 'Company' section includes fields for Name, Address, Post Code, City, Country/Region Code, Contact Person, Phone No., E-Mail, and VAT Registration No. The 'Administrator' section includes fields for Name and E-Mail. The 'Registration' section includes a field for Id.

Company		Show more	
Name	My Company	Contact Person	Adam Matteson
Address	5 The Ring	Phone No.	0666-666-6666
Post Code	W2 8HG	E-Mail	myaddress@mycompany.mail
City	London	VAT Registration No.	77777777
Country/Region Code	GB		

Administrator		Show more	
Name	Administrator	E-Mail	admin@mycompany.mail

Registration	
Id	{00000000-0000-0000-0000-000000000000}

Then click on Register to register to the Prodware License System. A unique ID linked to your information will be granted and can be seen on this page.

The screenshot shows the 'Prodware Registration' page. At the top, there are navigation icons (back, edit, add, delete) and a 'SAVED' status. Below the title, there are tabs for 'Registration', 'License', 'Actions', 'Navigate', and 'Fewer options'. A secondary navigation bar contains 'Apply Company Information', 'Apply Administr...tor Information', and a highlighted 'Register' button. The main content is divided into three sections: 'Company', 'Administrator', and 'Registration'. The 'Company' section includes fields for Name (My Company), Address (5 The Ring), Post Code (W2 8HG), City (London), Country/Region Code (GB), Contact Person (Adam Matteson), Phone No. (0666-666-6666), E-Mail (myaddress@mycompany.mail), and VAT Registration No. (77777777). The 'Administrator' section includes Name (Administrator) and E-Mail (admin@mycompany.mail). The 'Registration' section shows an 'Id' field with the value '(85f2...499)'. A red box highlights the 'Id' field.

1.3.2 Trial license activation

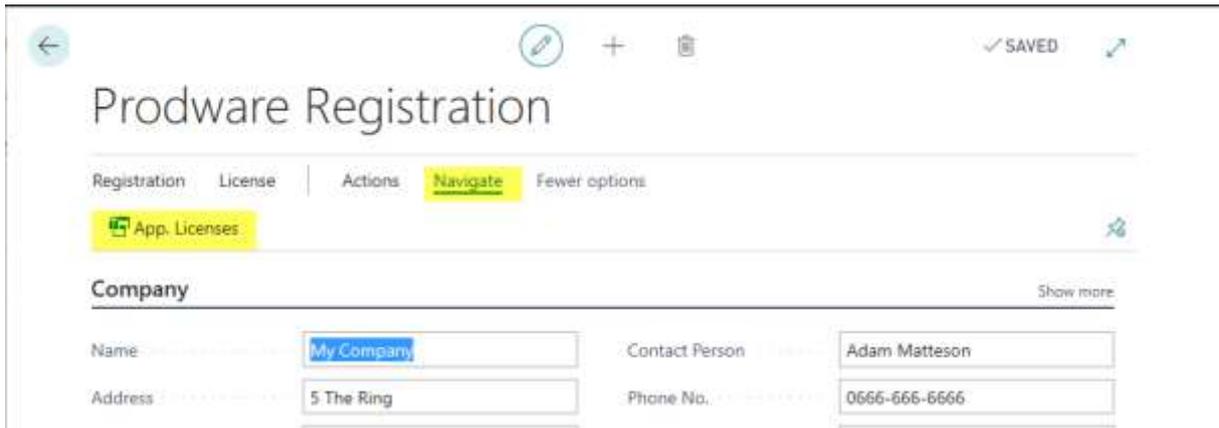
While using this accelerator you may be asked to activate a trial license. Just click Yes to activate it, which will let you test some of the functionalities of the accelerator during a given time.



Once the trial has expired, the accelerator will not be usable in the production environment anymore and will need to un-installed.

1.3.3 Update after purchase

If you purchased this accelerator, you can update your license at any time from the Prodware Registration page.



Use the Subscribe / Update action button.



2 Installation

2.1 Requirements

Free Fields can be installed on Microsoft Dynamics 365 Business Central.

A license is required to execute complete functionalities. Contact Prodware to obtain your license.

2.2 Installation

Important: Before any installation and/or modification, you must create a backup of your solution so that you can restore it if you encounter any issue with your set-up.

Refer to Microsoft documentation to install your accelerator as with any Dynamics 365 Business Central extension.

From App Source: <https://docs.microsoft.com/en-us/dynamics365/business-central/ui-extensions>

For On premise environment: <https://docs.microsoft.com/en-us/dynamics365/business-central/dev-itpro/developer/devenv-how-publish-and-install-an-extension-v2>